

IB Economics

Mrs. Duggan

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Class Guidelines

Class organization

At the beginning of each new subject unit you will be given a unit guide. The unit guide is your study guide for the unit. The unit guide will include the vocabulary and objectives for each unit. It will also include all reading assignments and assignments for the unit with assigned due dates and test dates.

Grading and Assignments

We will normally have 1 or 2 homework assignments a week, as well as in-class assignments. Each assignment is worth a number of points. All grades will be based on points. At the end of the grading period all of your points are added up and your percentage of the possible points will determine your letter grade. Class participation is part of your grade. You will receive a participation grade twice a semester.

- Late homework will lose points. For each day it is late you will lose 10% a day. Written work that is submitted after seven days will be worth 0 credit but you can still submit it for feedback.
- Internal Assessments will have a similar policy. For each day it is late you will lose 10% a day. Internal Assessments that are submitted after seven days will be worth a maximum of 50% credit. If you do not submit an Internal Assessment commentary it will have a very large impact to your grade and you will not be able to sit the IB exam. IA Commentaries are worth test grades.
- If you are absent you should check the Moodle page and see me regarding a due date for your make-up work. **If you are absent one day and in school the next day, you are expected to see me before our class meets again, so that you will be prepared for class.** If you missed a class, but were in school later or earlier in the day you must turn in your homework assignment on the day it is due or it will be considered late.

Tests

We will have a test approximately every three - four weeks. Tests are generally worth 100 points. They will be divided into different sections: Short answer, questions based on articles, long answers (paragraph responses) and /or essays. Tests are announced well ahead of time. If you are absent the day before a test you should still be ready to take the test on the scheduled day. **Make-up test must be scheduled (not taken) upon your return to class.**

Attendance and Participation grade

It is very important that you be in class and arrive on time. Please be aware that tardies and unexcused absences will negatively impact your grade. The school's attendance and make-up policy will be followed. If you missed a class, but were in school later or earlier in the day you must turn in your assignment on the day it is due or it will be considered late. If you have an unexcused absence you will not receive credit for work you missed.

Materials

For this class you will need a notebook, a ruler and folder or binder. Each student must keep a notebook that is ultimately a great preparation for their IB exam . Your notebook should include all class notes, handouts, and homework assignments organized by date order.

Classroom Guidelines

- ◆ Be prepared! Come to class with your notebook, folder everyday and book when assigned.
- ◆ You are responsible for all make-up work. If you are absent check with me before class to see what work you have missed and to get any handouts that were distributed on the day you were absent.
- ◆ Respect. Respect your classmates, the classroom, and your teacher. Actions and behavior that do not demonstrate respect will result in detention, parent conferences and they will affect you overall grade.

I believe the key to a successful class is mutual respect. Remember we are both working towards the same goal–Your success! If you have questions or a problem of any kind please come see me. I can't help if I don't know–Please communicate with me.